



# ENHANCEMENTS TO DHL INTRASHIP

Over the coming weeks, users of DHL IntraShip will notice significant changes to the existing screen layouts. The new screens have been designed to enhance the user experience, making the process of creating shipments through DHL IntraShip much simpler. They have also been created using the latest web technologies and the latest internet browsers will need to be used to allow you to view the new screens.

e.g. Internet explorer 9.0 and above  
 Chrome 4 or above  
 Firefox 5 or above  
 Safari 5 or above

This document highlights the main differences between the old and new layouts and will give you a sneak preview of how the screens will look.

## ONE SCREEN FOR ALL PRODUCTS

The most fundamental change on the new layout is that all shipments, Express or Economy, can be created through the one screen. Removing the need to switch between the  and  icons

## ADDRESS SCREENS

The last 10 addresses used can be selected directly from the drop down list when selecting the **Shipper** or **Receiver** address. Alternatively you can select a saved address from the Address book by clicking **Lookup Address**

Mandatory fields are denoted by a red asterisk (\*)  
 If any mandatory fields are missed, the field will be highlighted in yellow, after trying to move on to the next screen



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## SERVICES SCREEN

Users are no longer required to click on the DHL Services button to see the available services. They are now visible directly on the one Services screen.

Shipment No.: 100011130  
 DHL Services: EXPRESS WORLDWIDE  
 Shipment date: 15/09/14  
 Content description: TEST CONTENTS  
 Insurance value: 0.00 GBP  
 Declared value: 0.00 GBP  
 Shipment reference: 123456  
 Terms of trade: DAP  
 Weight (kg): 5.0 Length (cm): 50 Width (cm): 40 Height (cm): 30  
 Create multi packages...

Addresses ✓ Package ✓ Services ✓ Export Document > Pickup >

\* Indicates required field  
 Shipment Date \* 10/02/15  Remember last selected date during this session

Select	Service	Delivered By	Book By	Latest Pickup	Price
<input type="checkbox"/>	EXPRESS 12:00	11-Feb-2015 before 12:00	17:00	20:00	161.28 GBP
<input checked="" type="checkbox"/>	EXPRESS WORLDWIDE	11-Feb-2015 end of day	17:00	20:00	146.94 GBP
<input type="checkbox"/>	DHL ECONOMY SELECT	13-Feb-2015 end of day	17:00	20:00	

Additional Options  
 Insurance:  Duties & Taxes Paid  Paperless Trade

Payment options  
 Transport charges paid by DHL account: 130000279 - Shipper | 130000279  Make Default

+ Optional Information  
 Estimated Total Price of Shipment 146.94 GBP (Additional Surcharges may apply)

<< Previous Print >> Save & Exit >> Next Step >>

Description of product

- ▶ EXPRESS 09:00
- ▶ EXPRESS 12:00
- ▶ EXPRESS WORLDWIDE

Return

## EXPORT DOCUMENTS SCREEN

The two existing Export Document screens have been merged into one new screen

Shipment details Piece Details Export Document Notify Receiver

Invoice type: Proforma Invoice  
 Invoice date: 15/09/14  
 Invoice no.:  
 Export type: P - permanent  
 Export reason: SOLD TO RECEIVER  
 Position in Company:  
 Remark:  
 Commodity code:  
 Account Number:  
 Duty/Taxes:  
 City name of liability:  
 Export Incoterm: DAP  
 Print Preferential Origin Declaration  
 Print CITES Declaration  
 Invoice address Line items

Save and return Save/Print

Description: Net weight (kg): 0.00  
 Commodity-Code: Gross weight (kg): 0.00  
 Quantity: 0 Country of origin: United Kingdom  
 Unit values: 0.00 Add Update

Number	Description	Action
1	TEST LINE ITEM 1	Delete

Return



Addresses ✓ Package ✓ Services ✓ Export Document > Pickup >

Export Document Details  
 Invoice Type \* Proforma Invoice  
 Invoice Date \* 05/02/15  
 Invoice No.:  
 Export Type \* P - permanent  
 Export Reason: SOLD TO RECEIVER  
 Position in Company:  
 Remark:  
 City Name of Liability:  
 Export Incoterm: DAP  
 Print Preferential Origin Declaration  
 Print CITES Declaration

Description	Commodity Code	Quant.	Unit Value	Net Weight (kg)	Gross Weight (kg)	Country of Origin	Action
1 TEST CONTENTS		10	100			United Kingdom	

Add Item

+ Change Invoice Address

Totals  
 Shipment No.: No. of Packages: 1 No. of Pallets: 0  
 Physical Weight: 10.0 kg Billing Weight: 10.0

<< Previous Print Export Document >> Print >> Save & Exit >> Next Step >>

